

Supervisory Skills – self-assessment

Quality	1	2	3	4
	Excellent	Good	Average	Needs Developing
Achieving results				
1. Working for service excellence				
2. Setting and prioritising objectives				
3. Monitoring and responding to service needs				
Managing People				
4. Relating to others				
5. Showing sensitivity to individual needs				
6. Motivating people to achieve				
7. Presenting self-positively to others				
8. Leading teams				
Managing Self				
9. Showing self confidence and drive				
10. Managing emotions and stress				
11. Managing Personal Development				
Managing Information				
12. Collecting and organising data				
13. Writing Reports				
14. Presenting Information				
15. Solving problems and making decisions.				